



STAFF REPORT

DATE: July 27, 2020
TO: Sacramento Regional Transit Board of Directors
FROM: Henry Li, General Manager/CEO
SUBJ: GENERAL MANAGER'S REPORT

RECOMMENDATION

No Recommendation — For Information Only.

Wi-Fi Bus Project

Presentation by Lori Pepper, Deputy Secretary for Innovative Mobility Solutions for the California State Transportation Agency (CalSTA)

SacRT Go Service Transition Update

PowerPoint Presentation

Paratransit Inc. Board Meeting (June 15)

Report attached

Capitol Corridor JPA Meeting (June 17)

Report attached

SacRT Meeting Calendar

Regional Transit Board Meeting

August 10, 2020
SacRT Auditorium / Webconference
5:30 P.M

Quarterly Retirement Board Meeting

September 9, 2020
SacRT Auditorium / Webconference
9:00 A.M.

Mobility Advisory Council Meeting

August 6, 2020
SacRT Auditorium / Webconference
2:30 P.M.

Agenda Item 8.1

Wi-Fi Bus Project
Presentation by Lori J. Pepper
Deputy Secretary for Innovative Mobility Solutions

CalSTA
California State Transportation Agency

CalSTA Mobile Hotspot Proof of Concept

POC: May 4th- June 30th 2020

Mobile Hotspot Playbook available at:
<http://calsta.ca.gov>

Lori Pepper, Deputy Secretary for Innovative Mobility Solutions



Purpose and Opportunities

The convergence of an immediate need for additional broadband connections and the sudden availability of transit buses due to decreased ridership and the number of transit routes being offered led to the creation of the mobile hotspot proof of concept.

We used the resources at hand to help solve an urgent problem in the community.

A transit bus (or school bus, bookmobile, paratransit vehicle, food truck, etc.) equipped with internet access and the ability to send that signal beyond the vehicle have the potential to help the local community in several ways.

Additional non-passenger transport use cases possible during both emergency and non-emergency situations could include:

- emergency response (transporting citizens away from disaster locations, base camps near wildfires, earthquake zones, etc.)
- mobile communications center (can augment communications at wildfire base camps, field hospitals, field operations centers, etc.)
- hotspots for outdoor activities/events (potential outdoor classrooms, sports events, concerts, fairs, etc.)

Key Proof of Concept Takeaways

- Technology
 - Include SIM cards from more than one carrier in each vehicle
 - Use different technology and equipment designs based on the specific location
 - Make accessing the network simple, intuitive and uniform and available in multiple languages
- Operations
 - Train drivers on the equipment and purpose of the program so they can be helpful troubleshooters and ambassadors
 - Ensure parking permits/agreements are in place before program launches
- Locations
 - Scout potential locations to confirm they can adequately accommodate the bus and ensure there are no impediments that would severely limit the signal range
 - Create partnerships to serve prescheduled events (farmer's market, food distribution, Census, etc.) that effectively reach target audience
 - A routine schedule makes it easier for potential users to locate hotspots at a given day and time
- Outreach
 - Bring in trusted community leaders early on to help design an outreach program that fits the needs of the target audience
 - Leverage the connections of project partners for a multifaceted communications strategy that goes beyond traditional and social media
 - Don't overly rely on information online, since the target audience might not be able to access it
 - Use distinct, high-visibility signage to help identify the hotspot



It's GO Time!

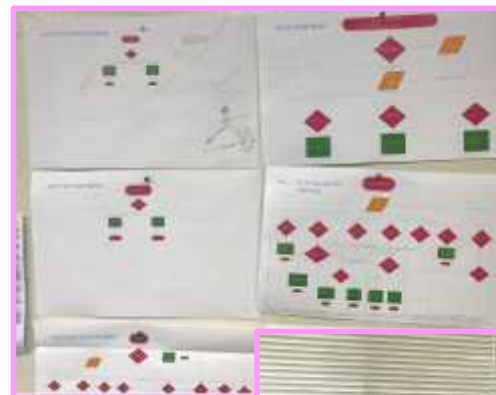
The War Room



IT Testing



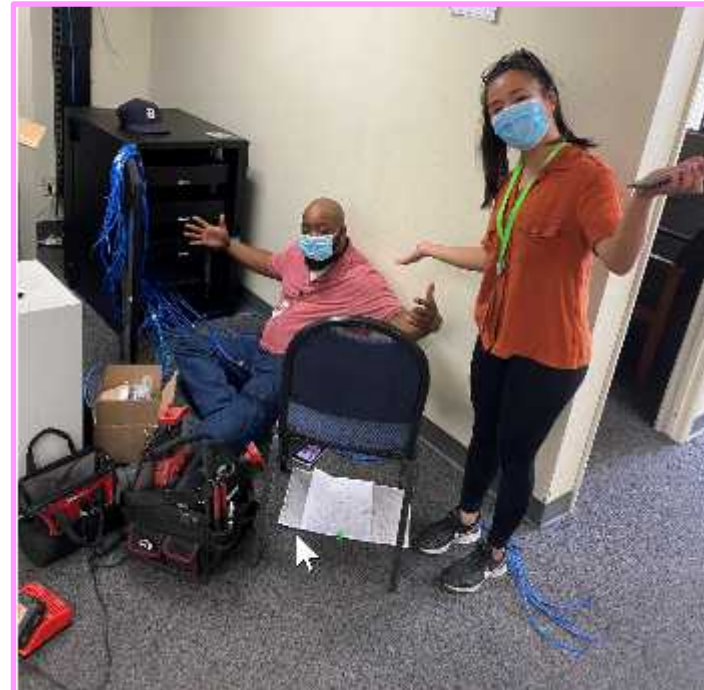
New Phone Tree





Facilities Setup



IT Setup



Customer Outreach

 43:23	SacRT GO Virtual Open House; June 18, 2020 Sacramento Regional Transit • 142 views • Streamed 1 month ago
 26:03	SacRT GO Virtual Open House; June 19th, 2020 Sacramento Regional Transit • 134 views • Streamed 1 month ago



Staging Vehicles



CBS Yard



Downtown Yard



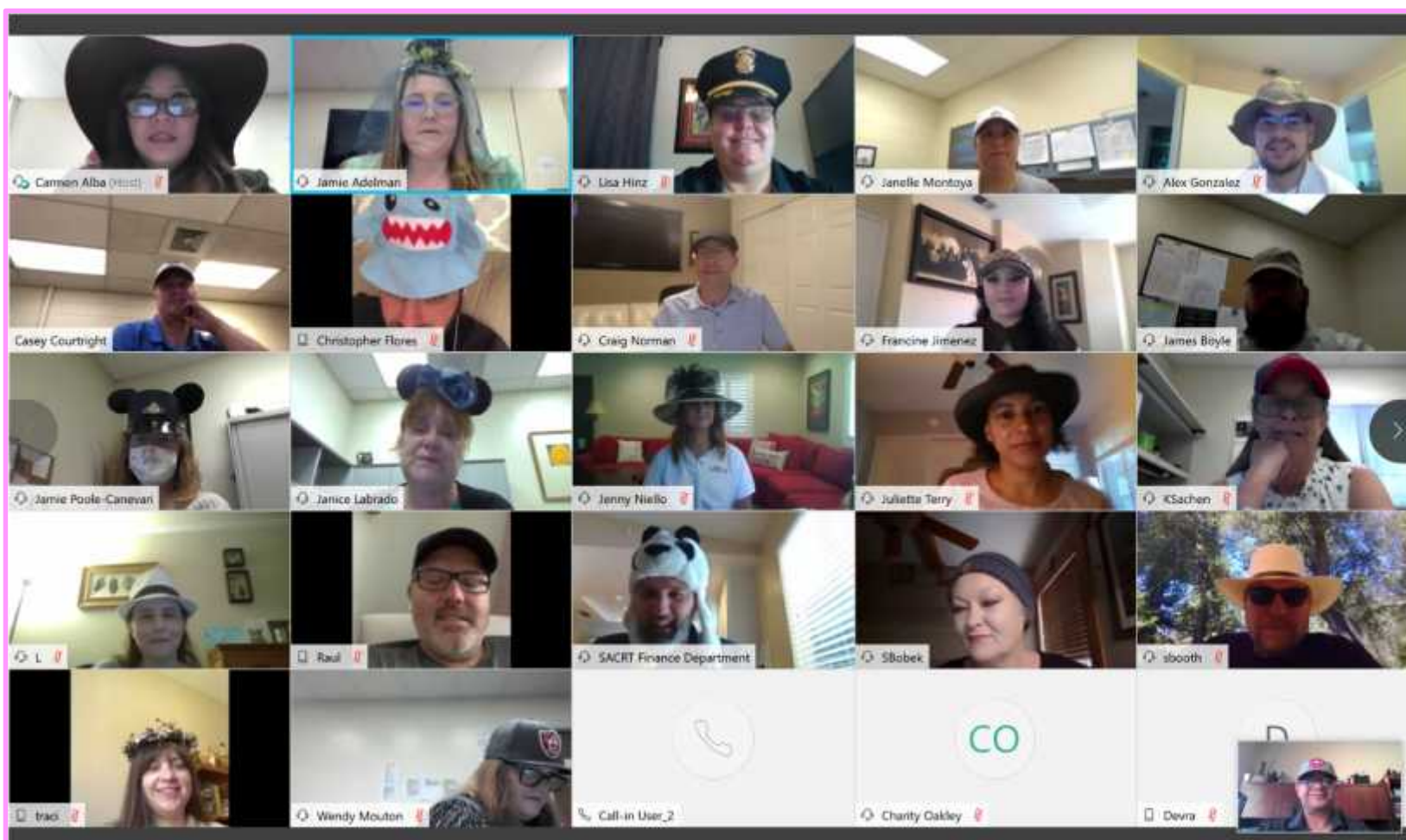
Florin Yard



Hazel Yard



Hats Off!



NEO Sessions



SacRT GO 101



BTW Training



Supervisor Training



Reservations – Day 1



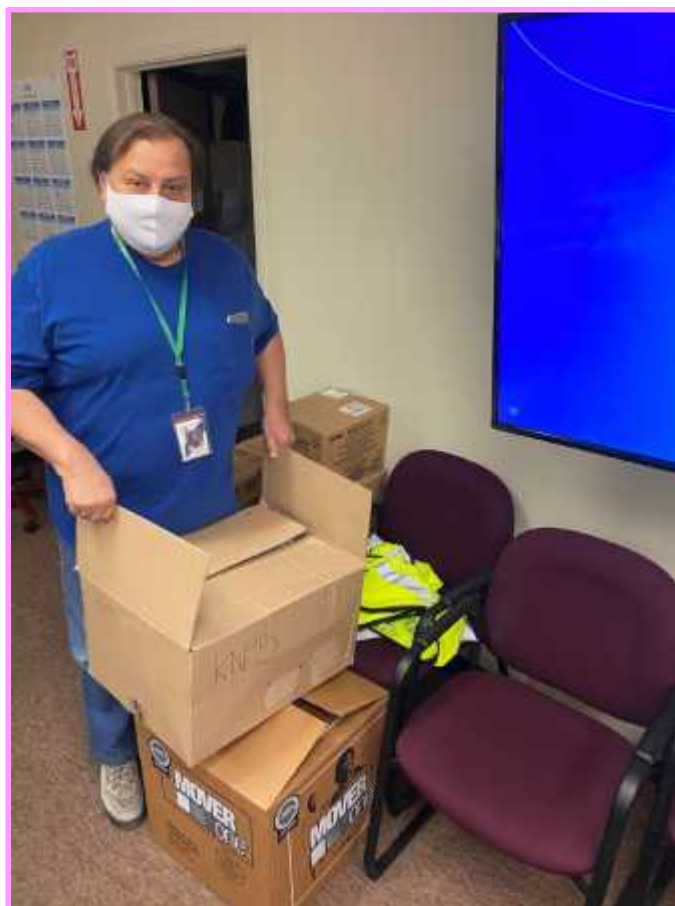
Dispatch – Day 1



Pull Out – Day 1



COVID-19 Precautions



Key Performance Indicators

	Trips	Ridership	Pax/Rev Hours	OTP
Jun-20	871	1,051	1.82	76%
Jul-20	8,827	10,548	1.80	84%

“GO”ing Forward

- Continue collaboration with the Mobility Advisory Committee (MAC)
- Scheduling Software Adjustments for Improved OTP
- Phone System Adjustments to Reduce Hold Times
- Continuous Training for Operators
- New Technology:
 - Online Trip Booking
 - Mobile Application
 - Voice Recognition Phone System



Regional
Transit





STAFF REPORT

DATE: July 27, 2020
TO: Sacramento Regional Transit Board of Directors
FROM: Montessa Parker, Accessible Services Eligibility Specialist
SUBJ: PARATRANSIT, INC. BOARD OF DIRECTORS VIDEOCONFERENCE MEETING - JUNE 15, 2020

RECOMMENDATION

No Recommendation — For Information Only.

Paratransit, Inc. Board of Directors Meeting Summary

The following directors were present: Anna Fontus, William Charles Johnson, Scott Leventon, Mark Lonergan, Stephanie Nguyen, Molly Nugent, Vidhu Shekhar along with CEO, Tiffani Fink and CFO, Dr. Lisa Cappellari
Absent: Pat Hume and Alice Kimble

The meeting was called to order at 6:05 p.m.

Due to the COVID-19 pandemic, the meeting was conducted via the Zoom platform.

Public Comment

Carol Morse commented on her concerns about health and safety now that people are beginning to travel more. Risk factors such as reduced mask wearing and extended time on shared rides were brought forward. She questioned what else could be done to help passengers stay healthy. CEO Tiffani Fink reassured Ms. Morse that Paratransit Inc. takes these concerns seriously and, though they cannot mandate mask wearing for the public, they have been focusing on social distancing and limiting shared rides whenever possible.

Mike Barnbaum named agencies that he believes require passengers to wear masks here in California. Mr. Barnbaum then shared an update on SacRT GO services, providing the Board with SacRT GO's contact numbers (916-321-2877 option 2) as well as the date they will begin taking reservations (June 26, 2020).

Consent Calendar

The minutes of the May 18, 2020, Board of Directors Meeting were approved unanimously by roll call vote.

CEO Report

CEO Tiffani Fink presented the CEO Report. Ms. Fink provided updates on COVID-19 related efforts. She reported that, with increasing ridership, most staff has now returned to the office. She went over measures to decrease transmission amongst staff such as distancing, temperature checks and mask wearing.

Paratransit Strong updates: Ms. Fink advised that Paratransit, Inc. is still delivering food for the Sacramento Food Bank as well as Family Services; in addition Paratransit staff has continued to provide wellness check calls for the City of Sacramento and the YMCA.

The transfer of ADA and non-ADA service back to SacRT continues with weekly meetings with SacRT. Staffs at both agencies are working tirelessly on the transition. Ms. Fink specifically thanked maintenance staff for their efforts in the transfer of fleet from Paratransit to SacRT. Paratransit Inc. is also working on the final logistics on the agreement between SacRT and Paratransit Inc. for shared space, maintenance contracts, etc. Ms. Fink also announced dates and times for SacRT GO's virtual open houses.

CFO Report

CFO, Dr. Lisa Cappellari provided financial reporting covering April, 2020 as well as YTD (May 2019 through April 2020) information.

-) Rolling year (May 2019 to April 2020) trips provided decreased by 6.8%. Rolling year CTSA Partner trips were down by 29,776 or 7.4%. Rolling year CTSA Enhanced and Expanded trips were up by 8,390 or 10.3% and rolling year ADA trips were down 33,973 or 10.4%.
-) Year-to-date (YTD) total trips provided decreased by 8.6% or 57,767 trips over April 2019 for a YTD total of 615,113. The YTD increase was driven by a 10.1% decrease in CTSA Partner trips and a 11.9% decrease in ADA trips. There was 12.3% increase in CTSA Enhanced and Expanded trips.
-) Overall YTD cost per trip provided was \$28.65. YTD CTSA cost per trip provided was \$8.64, and YTD ADA cost per trip provided was \$60.39.
-) The YTD combined fare recovery ratio was 6.6%. The ADA fare recovery ratio was 6.5% and the Non-ADA fare recovery ratio was 6.6%. These ratios remain above the TDA-required minimum of 5%.
-) The YTD on-time performance rate is 91.0%.

Director Fontus asked if there were any contributing factor for these decreases other than COVID-19. Dr. Cappellari advised that as far as she can tell, COVID is the main reason for the decline.

Presentation of the FY 21 Operating and Capital Budget and Consideration for Adoption

CEO Fink presented the FY 21 Operating and Capital Budget. The draft budget was released at the May 18, 2020 Board of Directors Meeting. The budget as presented in May totaled \$11,067,023. The final budget totals \$12,827,399, an increase of \$1,760,376. This increase is comprised of the following:

1. Further refinement of the Measure A and TDA allocations. The initial forecast presented assumed a 50% reduction in revenues. Many transit agencies are forecasting much less significant reductions. After reviewing the different budget assumptions and in concert with the financial projections utilized by SacRT for the same funding sources, these allocations have been increased to reflect only a 40% reduction in revenues. The net increase is approximately \$179,935 in Measure A and \$86,717 in TDA.
2. Paratransit was able to secure additional grant funding and carryover some state grant funding for approximately \$154,901 in additional funding.
3. Outside Services was increased to reflect the contract in Wichita for eligibility and travel training services, as well as a recent contract award notification from AC Transit (on behalf of AC Transit and BART) to operate their Paratransit Coordinator's Office for East Bay Paratransit. This is approximately \$160,000 in additional funding.
4. The largest increase in funding is the addition of the contract with Sacramento Regional Transit District to provide the maintenance, cleaning and fueling for 50 SacRT Go buses. While a portion of this was included in the draft budget, the final revised number (including fuel and contract maintenance) resulted in an increase of \$1,178,823.

Ms. Fink advised that contracted services are beginning to resume, and Fiscal Year 2020 will end with a balanced budget. In addition, she noted that there are still some outstanding grant applications and proposals under consideration. None of those potential revenues are included in this budget. Staff will present the Board with an update at the September Board meeting on the budget projections to actual.

Director Johnson asked if the 3.1 million in Federal Funds was from the CARES act. If so, he wanted to confirm that it will not be carried over to the 21/22 budget. CEO Fink advised that this is CARES money and she believes that the 3.1 million will be covered with other services in FY 21/22.

Director Fontus made a motion to adopt the budget; however, the motion stalled and discussion ensued regarding parts of the budget related to compensation and bonuses. After further clarification and discussion around previous talks on compensation and incentives for employees the motion was passed unanimously by all present Directors to approve the budget including a \$2000 one time incentive payment to CEO Fink, with the understanding that there will be an update to the Board in September.

Action Items

The following Action Items were approved unanimously by roll call vote by all present Directors.

A. Adopt Resolution 09-20 Authorizing the Chief Executive Officer to Submit the Transportation Development Act Claim for Fiscal Year 2020-21, and Further Authorizing Submittal of Subsequent Claims if Funding Revisions are Issued

B. Adopt Resolution 10-20 Authorizing the Chief Executive Officer to Submit an Application to the Massachusetts Department of Transportation for Federal Transit Administration Section 5310 funding for a Volunteer Driver Program and Mobility Mentor (Bus Buddy) program in Boston, MA and further authorizing the CEO to Execute All Agreements, if awarded.

C. Resolution 11-20 Amending the Paratransit, Inc. By-Laws Related to Board Composition and Governance

Comments

Director Shekhar would like to go forward with a compensation study for staff. CEO Fink advised this is already being planned.

Director Johnson proposed a subcommittee be formed to come up with a business plan as opposed to an executive committee. He suggested that the subcommittee include at least 1-2 members of government subcommittees. Director Fontus clarified that the executive committee is intended to get the plan started. Additional discussion ensued on the merits of an executive committee vs. an ad-hoc.

Meeting adjourned at 7:47 p.m.



STAFF REPORT

DATE: July 27, 2020
TO: Sacramento Regional Transit Board of Directors
FROM: Michael Cormiae, Director, Light Rail Maintenance
SUBJ: CAPITOL CORRIDOR JOINT POWERS AUTHORITY MEETING
 SUMMARY - MEETING OF JUNE 17, 2020

RECOMMENDATION

No Recommendation — For Information Only.

SacRT Board Member Steve Miller was present.

- I. Call to Order – 10:01 a.m.
- II. Roll Call and Pledge of Allegiance
- III. Report of the Chair: Work on statement of equality.
- IV. Consent Calendar *Action*
 - 1. Approve Minutes of the February 12, 2020 Meeting
 - 2. Accept Award of Fiscal Year (FY) 2020 Transit and Intercity Rail Capital Program.
 - 3. Authorize Second Amendment to FY 2019-20 CCJPA/Amtrak Operating Agreement.
- V. Action and Discussion Items
 - 1. *COVID-19 Update: Impact of and Responses to COVID-19 Info* – Slide presentation.
 - 2. *Overview of Draft FY 2020-2021 CCJPA Budget (Amtrak Operating, Marketing, Information/Customer Support Services, and Administration) Info* - Ridership and Revenue, Ridership Variance, Service Modifications, Health and Safety, Passenger Engagement, Operating Budget, Impact on budget (COVID), CARES Act.

*Public Comment – Employee appreciation to all Amtrak employees for their service during the pandemic. Mike Barnbaum: Service restoration plan questions. R. Padgett responds to questions for service restoration.

Director McPartland: Q - hand sanitizers on every car? A- Yes.

Director Raburn: Q: Masks, compliance among passengers? A: Amtrak requiring

masks system wide. Conductor carry extras.

Director Lee Q: State guidance (comply with Governor's guidelines), Amtrak Guidelines, Managing individual County health orders (effects on Amtrak). A: R. Padgette, great support from state, received assistance from the state to weigh in on differences of each county.

Director McPartland – We are in compliance with all counties and districts.

3. *Authorize Submittal of Application for the FY 2020 Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program to Support the Santa Clara Siding Project.* Action

FY20-21 Budget plan – Approve draft in Feb when COVID hit, forecasting slides, revenue and expenses.

*Public Comment – Mike Barnbaum – Q: state budget effects.

Director Ames: Q: Budget to through-way bus service? A: Padgette – Open door bus service, working with AC transit.

Director Sperring – can't rely on AC training to sink with Amtrak.

Director Raburn – Q; Cost related to terminal?

Siding Project – * Public Comments – None, Dir. Comments – None, Motion passed.

4. *Authorize Submittal of Applications for the 2020-2021 through 2024-2025 State Rail Assistance (SRA) Funding Action*

* Public Comments – None, Dir. Comments – None, Motion passed.

5. *Legislative Matters/Governor's May Revise FY 2020-2021 State Budget. Action*

* Public Comments – None, Dir. Comments.

6. *South Bay Connect Update - Environmental Phase Process Info* - Informational project update. *Public Comment – Mike Barnbaum addressed the Board. Dir. No Comments.

7. *Info Comments* – None.

8. *Managing Directors report Info* - Performance, Ridership levels, Projects, ROW incidents.

9. *Work Completed Info*

- a. Annual Business Plan (FY 2020-2021 – FY 2021-2022)

- b. Richmond Lighting Project

- c. Capitol Corridor Station Access Study, Phase I

- d. Santa Clara Siding (10% Design)

- e. Marketing Activities (February 2020 – May 2020)

- f. No Dir reports, Bart extension to S. Clara county.

- g. Work with requiring the UPRR airing the ROW acquire tracks to support

ability to expand corridor to Salinas to Roseville.

*Public Comment – Mike Barnbaum liked the presentation, ridership seasonal influence.

Director Raburn – comments on the station study.

10. Work in Progress *Info*

- a. Onboard Wi-Fi Upgrade
- b. California Passenger Information Display System (CalPIDS) Modernization
- c. Davis Crossovers and Signal Replacement Project
- d. Renewable Diesel Pilot Program, Phase II
- e. Procurement of Door Panels for NorCal Surfliner Rail Cars
- f. New Transbay Rail Crossing (NTRC)

VI. Board Director Reports – None

VII. Public Comment – None

VIII. Adjournment. Next Meeting Date: 10:00 a.m., September 16, 2020 Virtual Meeting or at Sacramento City Hall, Council Chambers, 915 I Street, Sacramento, CA 95814